

Judo Canada Athletes' Committee

Terms of Reference

Purpose

To represent and promote the views and interests of the cadet, junior and senior national team athletes in an effort to further the objectives of Judo Canada ("JC"), its Board of Directors (the "Board"), Staff, Officials and Coaches in achieving best-ever performances.

Mandate

The Athletes' Committee is a standing committee of the Board. It shall assist the Board in understanding and properly considering the interests of cadet, junior and senior national team athletes.

Key Duties

In fulfilling its mandate, the Athletes' Committee will perform the following key tasks:

- Ensure that athletes participate in a constructive manner in the decision-making and feedback processes of JC.
- Ensure, to the greatest extent possible, that JC policies and programs meet the needs of the athletes including by:
 - Utilizing JC staff as a resource for support or information as may be needed by the Athletes' Committee from time to time.
 - Providing effective athlete representation to the Board.
 - Presenting athletes' views and positions to the relevant decision-making body on both operational and policy issues identified by the Athletes' Committee as affecting athlete performance.
 - Reviewing the Athlete Agreement template between JC and athletes receiving funding from Sport Canada Athlete Assistance Program prior to Athlete Agreement being presented to the athletes.
 - Submitting an annual report to the JC Members for the Annual General Meeting covering matters addressed by the Athletes' Committee.
- Oversee the election of the Athletes' Committee Chair every four years.

Authority

The Athletes' Committee is not entitled to contract on behalf of or bind the Board or JC. The Athletes' Committee provides advice and information to the Board in accordance with its mandate and key duties.

Composition

The Athletes' Committee shall consist of the three members (the Chair plus two additional individuals) elected from athletes who are National Team members of JC or who were carded members of JC within five years of the date of their election to the Athletes' Committee ("Eligible Members"). Considering that those conditions are met:

- All gender divisions from the National Team programs will need to be represented on the Athletes' Committee at any given time.
- One athlete will need to not be currently based at the NTC.
- A maximum of one retired may sit on the Committee at any given time.

Election

- Three representatives will be elected from among the Eligible Members to form the Athletes' Committee.
- Nominees for the position of Chair will run in their own category on the ballot; the individual who receives the most votes will be named Chair.
- All nominees running for chair on the Committee will be included in a second category to fill the remaining positions on the Athletes' Committee.
- The individual elected Chair will be removed from consideration for the other Committee positions within the committee.
- Election will be run 45 days prior to election of the president of the board.
- Interested candidates to submit their names by no later than 15 days prior to election.
- The High-Performance Manager will confirm that each nominee is eligible to sit on the Athletes' Committee (either a current National Team athlete or is a National Team athlete that retired less than five years ago and is in

good standing).

- In the case of a tie during the election, the President of Judo Canada will decide on the candidate.

Order of Succession

Should any member of the committee be unable to complete their term for whatever reason, the President of Judo Canada will nominate a replacement. If a new chair is needed, the committee will select a chair from themselves

Meetings

The Athletes' Committee will meet by telephone or in person, as required. Meetings will be as called by the Chair of the Athletes' Committee. Minutes shall be taken at all official meetings. All the members of the Athletes' Committee must be in attendance to achieve quorum for voting purposes. The High-Performance Manager will attend each meeting of the Athletes' Committee. There will be at least one face-to-face meeting of the Athletes' Committee each year.

Resources

The Athletes' Committee will receive the necessary resources from JC to fulfill its mandate.

Reporting

The Athletes' Committee will report to the Board, in writing, at the request of the Board, but not less than once per calendar year. The Athletes' Committee will report to the Members at the Annual General Meeting in the form of a written report.

Review and Approval

The Board of Directors will review these terms of reference every four years.