

VACANCY - CALL FOR DIRECTOR

Judo Canada is seeking one (1) Director at large for its board of directors (2024-2026)

JUDO CANADA (JC) is the national governing body of Judo in Canada. It has the overall authority to provide leadership in promotion and development as well as govern all aspects of judo in Canada and to select and prepare Canadian Teams for International competition. Judo Canada is a not-for-profit registered Canadian amateur athletic association operating under a board of directors elected by provincial/territorial members.

How is the Board of Directors structured?

1. The Board of Directors consists of a maximum of nine (9) Directors. **Currently the board has one Vacancy.**

Responsibilities

2. The Directors have the responsibility for setting directions, establishing policy, and overseeing the activities of the organization. More specifically, Directors must:
 - Support the objectives and activities of the organization.
 - Read and understand the financial statements and otherwise assist the Board in fulfilling its fiduciary responsibility.
 - Attend meetings of the Board and actively participate in decision-making.
 - Share their areas of expertise with the Board.
 - Be an advocate and ambassador for the organization.
 - Obtain various means of support for the organization, such as sponsorships, advertisers, members, exhibitors, speakers, etc.
 - Fulfill the duties of care, obedience and loyalty to the organization.
 - Participate in regular assessments to improve Board performance.
 - Participate in strategic planning activities.
 - Prioritize and monitor programs and services.
 - Work to develop new leadership and recommend potential Directors to the Nominations Committee.
 - Avoid conflicts of interest.
 - Participate in the organization's conferences and meetings.

Time Commitment

3. JC holds a minimum of four (4) meetings of the Board per year.
4. Serving as a Director requires 8-10 hours in an average month. More time is required during the time period around the Annual General Meeting, for specific committees, and when volunteers are required for significant competitions.

Term of Office

5. Directors serve a term of four years, in this specific case, the term will expire at the AGM 2026.

Eligibility

6. To be eligible for election as a Director, an individual must:
 - Be eighteen (18) years of age or older;
 - Be a resident of Canada as defined in the Income Tax Act,
 - Have the power under law to contract,
 - Agree to adhere to the Corporation's Governing Documents;

- Have not been declared incapable by a court in Canada or in another country,
- Not have the status of bankrupt,
- Not be an employee or contractor of the Corporation.

Director Independence – An individual may be deemed ineligible to serve as a Director if they are not independent to comply with section 5.3 of these By-laws. An individual who would not be considered Independent will be considered to be Independent once they resign from or terminate the circumstance that gives rise to the non-independence.

How will Board members be selected?

7. The Board will appoint the replacement Director in accordance with the JC's By-laws.

Who is qualified to be a Director?

8. Directors should possess a majority of the following General Attributes and more than one of the Specific Skills:

General Attributes:

- | | |
|---|--|
| <input type="checkbox"/> Knowledge of judo | <input type="checkbox"/> Team player |
| <input type="checkbox"/> Board experience with a governance board | <input type="checkbox"/> Business Acumen |
| <input type="checkbox"/> Policy Development | |

Specific Skills:

- | | |
|---|---|
| <input type="checkbox"/> Leadership | <input type="checkbox"/> Government Relations |
| <input type="checkbox"/> Funds Development | <input type="checkbox"/> Accounting & Finance |
| <input type="checkbox"/> Legal | <input type="checkbox"/> Strategic Change Management |
| <input type="checkbox"/> Human Resources Management | <input type="checkbox"/> Marketing/Communications |
| <input type="checkbox"/> Entrepreneurship | <input type="checkbox"/> Provincial Sport Perspective |
| <input type="checkbox"/> Political Capital | |

9. For the upcoming nomination, JC is searching especially for individuals to respect diversity standards:

The Board will have at least four (4) Directors of the minority gender. **Currently the Board has 3 females and will require minimally 1 more.**

The Board will have Directors from at least five (5) provinces and/or territories to ensure national diversity. Currently this condition is respected.

What information will be required to support each application?

10. Each nominee must complete and sign a **Candidate Application Form** and submit it to the Nominations Committee along with a letter of intent and a **résumé** outlining the nominee's qualifications, successes, and work and volunteer history. Nominees may further submit:
- An **introduction letter** describing what the nominee would like to do to further the objectives of the JC – this material may be as detailed or specific as the nominee desires
 - A **biography** of the nominee (maximum 300 words)

What is the deadline for submitting applications?

11. Applications may be submitted by email to n.gill@judocanada.org no later than **March 31, 2024**

CANDIDATE APPLICATION FORM

*This form must be submitted to the JUDO by the date of **March 31, 2024***

This form is to be completed by any person nominated for election as a Director.

Name of Candidate: _____

Address: _____

Phone Number(s): _____

Email Address: _____

Estimate your level of commitment, skill or expertise in each of the following areas (please be honest):

	High	Medium	Low / NA
Support of the Judo Canada's Objectives			
Experience on Not-for-Profit Boards			
Knowledge of the amateur sport sector			
Financial Management			
Fundraising			
Marketing / Sponsorship			
Human Resources			
Technology / IT			
Leadership			
Legal			
Lobbying / Advocacy			
Media / Public Relations			
Organizational Management			
Risk Management			
Strategic Planning			
Government Relations			

1. Please describe why you are interested in serving as a Director of the JC:
2. Please provide a brief summary of any previous experience with the JC:
3. Please provide a brief summary of your experience with other sport organizations:
4. Please provide a brief summary of your experience with non-sport voluntary or community organizations:
5. Please highlight additional skills or competencies that would contribute to the effective leadership and governance of the JC:
6. Please describe any conflicts of interest that you would need to declare if elected to the Board:

7. Please describe any other position held within the sport of judo:
8. Please confirm that you are in compliance with the eligibility requirements below:
- a) Be eighteen (18) years of age or older;
 - b) Be a resident of Canada as defined in the Income Tax Act,
 - c) Have the power under law to contract,
 - d) Agree to adhere to the Corporation's Governing Documents;
 - e) Have not been declared incapable by a court in Canada or in another country,
 - f) Not have the status of bankrupt,
 - g) Not be an employee or contractor of the Corporation.

Yes_____ No_____, why:

I agree to let my name stand for a Director position on JC's Board of Directors. I consent to the verification by the JC of the information provided in support of my nomination.

Signature

Date